



MINUTES – Library Board

Tuesday, January 13, 2026

City of Saratoga Springs City Offices- Library Action & Adventure Room
319 S. Saratoga Rd. Saratoga Springs, Utah 84045

LIBRARY BOARD MEETING

Call to Order: 6:33 PM by Chairman Meredith Sager.

Roll Call: A quorum was present:

Present:

Board Members: Meredith Sager, Michael Hinckley, Stacy Taylor, Todd Carpenter, Trevyn Sagucio.

Guest: Clarissa Cooper, Friends of the Library.

Council Liaison: Emma Wilson, City Council.

Staff: Carl Sachs, Senior Librarian.

Public Input: No comments were made.

REPORTS

1. **Friends of the Library** –Asked questions needs for video games and will have the conversation with the Friends of the Library members at their meeting on January 14, 2026.

BUSINESS ITEMS

1. **Approval of Minutes for October 14, 2025.**

Motion made by Michael Hinckley to approve the minutes of October 14, 2025. Seconded by Todd Carpenter.

Yes: Meredith Sager, Michael Hinckley, Todd Carpenter, Stacy Taylor, Trevyn Sagucio.

No: None.

Motion passed 5-0.

2. **Approval of Food for Fines dates of March 9th to March 21st.**

Motion made by Stacy Taylor approve the proposed dates. Seconded by Michael Hinckley.

Yes: Meredith Sager, Michael Hinckley, Todd Carpenter, Stacy Taylor, Trevyn Sagucio.

No: None.

Motion passed 5-0.

DIRECTOR'S UPDATE

1. **Budget**

A budget update was provided and discussion was held regarding the budget projections being incorrect due to the large number of staff who will be starting in December 2025 or later pending the City Hall and Library facility completion. Some positions are still unfilled and

2. **Director Report.**

A monthly report was provided and the Library Board reviewed it.

3. **City Hall and Library Moving.**

- 5,800 checkouts on the first day.
- 3,012 returned items on the first day.
- 500 holds pulled on the first day.

iv. 4,000 people at the gate count on the first day.

4. Policy violation issues. Staff spent most of the first week reminding children about appropriate behavior. Due to the number of ignored requests for walking feet and children on the first business day; Administration and the PR staff recommended we add additional behavior signage, send out social media posts, and a mass email to cardholders.

5. Announcements

a. Next Meeting: Tuesday, February 10, 2026.

ADJOURNMENT

Motion made by Todd Carpenter to adjourn the meeting. Seconded by Michael Hinckley

Yes: Meredith Sager, Michael Hinckley, Todd Carpenter, Stacy Taylor, Trevyn Sagucio.

No: None.

Motion passed 5-0.

Meeting adjourned at 6:54 p.m.

2/10/2026

Date of Approval

Stacy Taylor

Library Board Secretary

Stacy Taylor

Melissa Grygla

Library Director
Melissa Grygla